



THE CABINET

Tuesday 2 October 2018

NOTIFICATION TO CHICHESTER DISTRICT COUNCIL MEMBERS OF THE DECISIONS MADE

The Cabinet made the decisions below at its meeting on Tuesday 2 October 2018.

Each decision, save for those which are recommendations to the Council, will come into effect at 10:00 on Wednesday 10 October 2018 unless it is called in under the procedure set out in Chichester District Council's *Constitution*.

Any decisions marked by an asterisk are considered to be urgent and are not subject to the call-in procedure.

AGENDA ITEM NO	AGENDA ITEM DESCRIPTION AND DECISION
1	Chairman's Announcements [DETAILS IN THE MINUTES]
2	Approval of Minutes RESOLVED That the minutes of the Cabinet's meeting on Tuesday 4 September 2018 be approved without amendment.
3	Declarations of Interests [DETAILS IN THE MINUTES OF PREJUDICIAL INTERESTS DECLARED BY MR DIGNUM AND MRS KILBY FOR AGENDA ITEM 6]
4	Public Question Time [NONE]

5	<p>Allocation of Affordable Housing Commuted Sums</p> <p>RECOMMENDED TO THE COUNCIL</p> <p>That the Council approves the allocation of £165,000 commuted sum monies to Windsor and District Housing Association Ltd (Radian) to fund the delivery of eight additional affordable units at Flat Farm Hambrook.</p>
6	<p>Chichester BID Alteration Ballot</p> <p>RESOLVED</p> <p>(1) Following the request from Chichester BID that an Alteration Ballot be held, that the Ballot Holder (Chichester District Council's Chief Executive) be instructed to hold the ballot.</p> <p>(2) That having approved the request in (1), the change to the new administrative vehicle for the BID to operate as Chichester BID Limited in the Alteration Ballot be supported.</p> <p>RECOMMENDED TO THE COUNCIL</p> <p>That the Council delegates authority to the Deputy Leader to vote in accordance with Cabinet's decision in relation to the Alteration Ballot.</p>
7	<p>Tower Street Chichester Public Conveniences Refurbishment</p> <p>RESOLVED</p> <p>That the PID for Tower Street Public Conveniences (appended to the agenda report) in order to refurbish the facilities, create a new disabled facility and resolve the drainage issues be approved.</p> <p>RECOMMENDED TO THE COUNCIL</p> <p>That the Council approves an additional budget allocation of £65,000 from Reserves to supplement the existing Asset Replacement Programme budget of £80,000 for the project.</p>

8	<p>Approval of the Draft Infrastructure Business Plan 2019-2024 for Consultation with the City, Town and Parish Councils and Key Infrastructure Delivery Commissioners</p> <p>RESOLVED</p> <p>That the draft Infrastructure Business Plan 2019-24 (appendix 1 to the agenda report) be approved for consultation with the city, town and parish councils, neighbouring local authorities including the South Downs National Park Authority and key infrastructure delivery commissioners) for a period of six weeks from 8 October to 19 November 2018.</p>
9	<p>Award of Contract for Cleaning of Operational Buildings</p> <p>RESOLVED</p> <p>(1) That the contract for the cleaning of operational buildings for the period 1 January 2019 to 31 December 2021 be awarded to Supplier J, the details of which are set out in the exempt appendix to the agenda report.</p> <p>(2) That authority be delegated to the Director of Corporate Services after consultation with the Cabinet Member for Corporate Services to:</p> <p>(1) make any minor contractual changes during the contract term.</p> <p>(2) extend the contract by mutual agreement for up to two years should the contract remain economically advantageous and the supplier perform satisfactorily.</p>
10	<p>Council Tax Review of Locally Defined Discounts and Premia</p> <p>RESOLVED</p> <p>(1) That the council tax discounts proposed in the appendix to the agenda report be applied for the 2019-2020 financial year.</p> <p>(2) Provided that the Rating (Property in Common Occupation) and Council Tax (Empty Dwellings) Bill 2017-2019 is passed, that the council tax empty homes premium be set at 100% for the 2019-2020 financial year.</p>
11	<p>Housing Benefit and Council Tax Reduction Risk Based Verification Policy 2019-2020</p> <p>RESOLVED</p> <p>(1) That the Risk Based Verification (RBV) Policy for 2019 to 2020 be approved for the purpose of assessing claims for Housing Benefit and Council Tax Reduction.</p>

	<p>(2) That delegated powers be granted to the Director of Residents Services to approve future amendments to the RBV Policy in consultation with the Section 151 Officer after consultation with the Cabinet Member for Residents Services.</p>
12	<p>Southern Gateway Regeneration</p> <p>RESOLVED</p> <p>(1) That the Development Brief in appendix 1 to the agenda report be approved taking on board the feedback received at the meeting.</p> <p>(2) That the revised PID and timescales contained therein in appendix 2 to the agenda report be approved.</p> <p>(3) That a procurement process governed by the Public Contracts Regulations 2015 via the Official Journal of the Economic Union (OJEU) to secure a development partner be approved.</p> <p>(4) That the Deputy Chief Executive after consultation with the Leader of the Council be delegated to conduct the procurement, select bidders with suitable financial standing and experience, invite tenders and take all steps up to but not including selection of preferred bidder</p> <p>(5) That the Deputy Chief Executive after consultation with the Leader of the Council and Cabinet Member for Growth and Place be authorised to make any non-material changes to the Development Brief and finalise the OJEU procurement documentation.</p>
13	<p>North Street Car Park Midhurst Resurfacing</p> <p>RESOLVED</p> <p>That the release of £55,000 from reserves to resurface and re-line the Midhurst North Street car park be approved.</p>
14	<p>Reducing Single Use Plastics</p> <p>RESOLVED</p> <p>That the Single Use Plastics Action Plan in the appendix to the agenda report be approved.</p>
15	<p>Late Items</p> <p>[NONE]</p>

16

Exclusion of the Press and Public

RESOLVED

That in accordance with section 100A of the Local Government Act 1972 (the Act) the public and the press be excluded from the meeting during the consideration of:

- (1) agenda item 17 (Development of Land at Barnfield Drive Chichester) for the reason that it is likely in view of the nature of the business to be transacted that there would be disclosure to the public of 'exempt information' being information of the nature described in Paragraph 3 (information relating to the financial or business affairs of any particular person (including the authority holding that information)) in Part I of Schedule 12A to the Act and
- (2) agenda item 18 (Southern Gateway Regeneration) for the reason that it is likely in view of the nature of the business to be transacted that there would be disclosure to the public of 'exempt information' being information of the nature described in Paragraphs 3 (information relating to the financial or business affairs of any particular person (including the authority holding that information)), 5 (information in respect of which a claim to legal professional privilege could be maintained in legal proceedings) and 6 (information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person or (b) to make an order or direction under any enactment) in Part I of Schedule 12A to the Act

and because in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

17

Development of Land at Barnfield Drive Chichester

RESOLVED

That authority be delegated to the Director of Growth and Place after consultation with the Leader of the Council to renegotiate the ground rent arrangements with the developer provided that there is an improved impact on Chichester District Council's income from the development, the outcome of which will be reported to a subsequent meeting of the Cabinet.

Southern Gateway Regeneration**RESOLVED**

- (1) That the Council entering into a Collaboration Agreement with Homes England (HE) and West Sussex County Council, on the terms set out in appendix 1 to the agenda report be approved.
- (2) That the Deputy Chief Executive, after consultation with the Leader of the Council, be authorised to make any non-material changes to the Collaboration Agreement.
- (3) That the Risk Register and any further mitigation that is required (appendix 2 to the agenda report) be noted.
- (4) To the purchase of the freehold interest in the land identified in paragraph 6.3.4.2 (shown on drawing no 5586 appendix 3 to the agenda report) be authorised, using LEP funding, for the purposes of relocating one of the non-conforming uses out of the Masterplan area based on the Heads of Terms set out in appendix 4 to the agenda report.
- (5) That land as detailed in paragraph 6.3.4.1 of the agenda report be reserved sufficient to accommodate the relocation needs of Royal Mail and that a separate report be brought to the Cabinet to approve the refurbishment/redevelopment of the land in due course.

GRAHAM THRUSSELL
Legal and Democratic Services Officer
Thursday 4 October 2018